



18 Lafayette Place ◇ Woodmere, NY 11598 ◇ (212) 828-8436 Main ◇ (646) 536-3179 Fax

## **Transfer Instruction Form**

\*You must submit all your original certificates with this form. (shares held here at VStock Transfer in “book-entry format” will convert automatically)

**Company Name & CUSIP No:** \_\_\_\_\_

**Certificate Number:** \_\_\_\_\_ **Total Number of Shares:** \_\_\_\_\_

**Current Shareholder:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**SS or Tax ID Number:** \_\_\_\_\_

**This certificate was acquired on (date)** \_\_\_\_\_ **at a cost of \$** \_\_\_\_\_

**Number of Shares Being Transferred:** \_\_\_\_\_

**Are these shares being transferred to the current shareholders account? Yes No (circle one)**

**Are these shares a gift? Yes No (circle one)**

**Are the recipients inheriting the shares from an estate? Yes No (circle one)**

**Does this transfer qualify as a wash sale? Yes No (circle one)**

**If these shares are being acquired, acquisition date** \_\_\_\_\_ **at a cost of \$** \_\_\_\_\_

**Recipient Brokerage Firm:** \_\_\_\_\_ **DTC Participant Number:** \_\_\_\_\_

**Account Name:** \_\_\_\_\_ **Account Number:** \_\_\_\_\_

**Current Owner(s) Signatures:** \_\_\_\_\_

**Today's Date:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**Medallion Guarantee Stamp Area:** For registration/ownership changes - the owner of the certificates must have their signature “medallion guaranteed” by an approved bank, broker, or other financial institution associated with the medallion program, such as STAMP, SEMP or MSP.